**Contract Data for NEC 3 Engineering and Construction Short Form Contracts**

**Project Name: Mundesley Heating and Hot Water Refurbishment**

Notes

* Contract Data Entry information in black has been completed by the Council as the *Employer* and should not be adjusted.
* Contract Data Entry information in Red requires input from contractors as part of their submission
* Contract Data Entry information in black has been completed by the Council as the *Employer* and should not be adjusted.

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| **Page Number** | **Contract Data Entry Field** | **Contract Data Entry** |
| 1 | A Contract Between | Council of the Isles of Scilly, Town Hall, St Mary’s, Isles of Scilly, TR21 0LW |
| 1 | and | To be Confirmed |
| 1 | For | The refurbishment and replacement of hot water and heating systems at Mundesley Boarding House and adjoining flats |
| 2 | The *Employer* is (name) | Council of the Isles of Scilly |
| 2 | The *Employer* is (Address) | Town Hall, St Mary’s, Isles of Scilly, TR210LW |
| 2 | The *Employer* is (Telephone) | 01720 424000 |
| 2 | The *Employer* is (Fax) | 01720 424017 |
| 2 | The *Employer* is (Email Address) | [enquiries@scilly.gov.uk](mailto:enquiries@scilly.gov.uk) |
| 2 | The *works* are | The refurbishment and replacement of the hot water and heating systems at Mundesley Boarding House and adjoining flats as outlined in the brief and works information |
| 2 | The *site* is | Mundesley Boarding House, Church Street, St Mary’s, Isles of Scilly, |
| 2 | The *starting* date is | 11th July 2016 |
| 2 | The *completion* date is | 1st October 2016 |
| 2 | The *period for reply* is | 2 weeks |
| 2 | The *defects* date is | 52 weeks after Completion |
| 2 | The *defects correction period* is | 8 weeks |
| 2 | The *delay damages* are |  |
| 2 | The *assessment day* is the | 27th of each month |
| 2 | The *retention* is | 5% |
| 2 | Does the United Kingdom Housing Grants, Construction and Regeneration Act (1996) apply? | Yes |
| 2 | The *Adjudicator* is (Name) | The President or Vice President or Chairman or Vice Chairman of the Royal Institute of Chartered Surveyors |
| 2 | The *Adjudicator* is (Address) | Parliament Square, London, SW1P 3AD, UK |
| 2 | The *Adjudicator* is (Telephone) |  |
| 2 | The *Adjudicator* is (Fax) |  |
| 2 | The *Adjudicator* is (email address) |  |
| 3 | The interest rate on late payment is | 0.5% per complete week of delay |
| 3 | The *Contractor* is not liable to the *Employer* for loss of or damage to the *Employer’s* property in excess of | £5m for any one event |
| 3 | The *Employer* provides this insurance | Not Applicable |
| 3 | The minimum amount of cover for the third insurance stated in the Insurance Table is | £5m |
| 3 | The minimum amount of cover for fourth insurance stated in the Insurance Table is | £5m |
| 3 | The *Adjudicator nominating body* is | As nominated by RICS |
| 3 | The *tribunal* is | Arbitration |
| 3 | The conditions of the contract are the NEC3 Engineering and Construction Short Contract and the following additional conditions | A.1 Safeguarding  A.2 Whistleblowing  A.3 Prompt Payment through the Supply Chain |
| 4 | The *Contractor* is (Name) | Contractors to provide this information for insertion into contract document |
| 4 | The *Contractor* is (Address) | Contractors to provide this information for insertion into contract document |
| 4 | The *Contractor* is (Telephone) | Contractors to provide this information for insertion into contract document |
| 4 | The *Contractor* is (Fax) | Contractors to provide this information for insertion into contract document |
| 4 | The *Contractor* is (Email address) | Contractors to provide this information for insertion into contract document |
| 4 | The percentage for overheads and profit added to the Defined Cost for people is | Contractors to provide this information (%) |
| 4 | The percentage for overheads and profit added to the Defined Cost is | Contractors to provide this information (%) |
| 4 | The offered total of the *Prices* is | Contractors to provide this information for insertion into contract document |
| 5 | Price List | Contractor to complete “Contract Data Pricing” excel file |
| 6 | Works Information | The works information will be as per the performance specification included with the requests for quotation and will require the completion of design activities to meet the performance identified within that document. Please refer to document “15-0022 Mechanical and Electrical Performance Specification – Refurbishment – Construction issue Tender” and as amended from time to time. |
| 6 | List the *drawings* that apply to this contract | Drawings “15-0022 – ME – 100T, 15-0022 – ME – 101T AND 15-0022 – ME – 102T” and as amended from time to time. |
| 7 | List the specifications which apply to this contract | Please refer to document “15-0022 Mechanical and Electrical Performance Specification – Refurbishment – Construction issue Tender” and as amended from time to time. |
| 7 | Constraints on how the *Contractor* Provides the Works | The boarding house will be occupied until the 28th of July 2016 and will be vacant until the 5th of September 2016.  Discussions will be required with the flat/apartment occupants as these premises will be occupied throughout the contract period and therefore arrangements to adjust the heating and hot water system as required in these buildings will require notification by the School and the Council’s Housing Department and alternative measures of housing the occupants may be required if the “down time” is of a considerable duration.  As stated in the Works Information restrictions apply to the height and proximity to the building edge of solar panels (if used).  Planning is permitted development and noisy works should be restricted to normal working hours |
| 8 | Requirements for the programme | Contractor to provide a programme with their tender return and to review this document on award of the contract (following the inception meeting) and as required from time to time thereafter to account for any variance. A copy of the programme identifying current positions should be provided at each assessment date. |
| 8 | Services and other things provided by the employer | Water and Electricity will be issued free of charge. |